



PYOCA
CAMP AND RETREAT CENTER

SUMMER CAMP
VOLUNTEER FORM

886 East CR 100 South, Brownstown, IN 47220
Phone: (812) 358-3413
program@pyoca.org www.pyoca.org

DATE \_\_\_\_\_

FULL NAME \_\_\_\_\_

PLEASE CHECK ALL THAT YOU WOULD CONSIDER:

Pyoca Camp, Conference, and Retreat Center is an equal opportunity employer M/F/V/D. All applicants are considered for all positions without regard to race, gender, sex, sexual orientation, handicap, national origin, ancestry, or family status.

- Explore Camp (2nd-4th) Discover Camp (4th-6th) Challenge (7th-9th) Transform Camp (10th-12th)

Current Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell \_\_\_\_\_

Date of Birth ( \_\_/\_\_/\_\_ ) Sex (circle one): Male Female

Email address: \_\_\_\_\_

Church name: \_\_\_\_\_ Emergency contact: \_\_\_\_\_

Phone #: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Dietary and/or Activity Restrictions: \_\_\_\_\_

Have you ever been terminated from a paid or volunteer position, due to sexual misconduct or child abuse allegations?
\_\_\_ No \_\_\_ Yes (If yes we will seek further information into the specific situation.)

Have you ever been convicted of a criminal offense other than a minor traffic offense?
\_\_\_ No \_\_\_ Yes (If yes we will seek further information into the specific situation.)

With my signature at the bottom I authorize Pyoca Camp, Conference, and Retreat Center to use the following information and the information above to conduct a criminal background check.\*

Alias or Nickname: \_\_\_\_\_

Any Previous Surname: \_\_\_\_\_

If you are not currently an Indiana resident, or have moved with in the last year, please list previous residency.

City: \_\_\_\_\_ State \_\_\_\_\_

Social Security Number: \_\_\_-\_\_\_-\_\_\_ Driver's License Number: \_\_\_\_\_ State of Issue: \_\_\_\_\_

\*If possible, please consider a \$10.00 donation in order to cover the cost of your background check. Thank you.

WITH MY SIGNATURE I AGREE TO RESPECT AND FOLLOW THE CAMP POLICIES AND I VERIFY THAT THE INFORMATION IN THIS REGISTRATION IS TRUE TO THE BEST OF MY KNOWLEDGE.

Signature of applicant: \_\_\_\_\_

Date: \_\_\_\_\_

# PYOCA CAMP & RETREAT CENTER

## *Child Protection Agreement*

Welcome and thank you for sharing your time and gifts with Pyoca. At camp, our number one priority is always our youth. As an organization, we hope that all of our youth will be able to explore, grow, rest, and play during their time with us, but we also hope for this experience for our **Staff**. At camp, we define **Staff** as: employees, board members, volunteers, consultants, or anyone conducting or directly involved in youth programming on behalf of Pyoca

We invite you into the camp experience and hope that you will model the positive Christian community that Pyoca seeks to build. In order to build this type of community, here are a few things to know:

**PIC (Person in Charge):** In most instances, this will be either the Senior Director or the Program Director. If neither are available, a PIC will be appointed. All **Staff** will report to the PIC for any emergency situation.

**Cell Phones & Electronics:** Please keep cell phone use to a minimum when around youth. All Pyoca staff will have their phones for use in emergencies.

**Child Protection Policy:** A full copy of this policy will be available to all **Staff**. Here are a few key points **Staff** should know:

- **The Rule of Three:** Adults must always be in sight of at least one other adult. Avoid being alone with any child.
- Sexual behavior, language, and/or harassment of any kind in relation to a minor will not be tolerated.
- Any signs of abuse **MUST** be reported to the Program Director and/or Senior Director.
  - ALL suspected incidents are to be taken seriously and reported.
  - Indiana is a Mandatory Reporter state, meaning **ALL** adults working with children (paid or volunteer) are mandated to report abuse if it is seen or suspected.
  - **Suspected abuse:** sexually inappropriate language/behavior, odd developmental behavior, bruising, moody behavior, sudden drastic changes in behavior, etc.
    - Be mindful that these may not always signal abuse. It is important to note if there is a pattern of behavior developing.
    - Be sure to reassure the child and explain that it is not his/her fault. Something like, "it was brave for you to come to me."
      - NEVER promise to keep secrets.

**Social Media:** **Do not** post photos of youth on any form of social media.

Be on the lookout for any bullying and notify staff when/if it occurs.

If there is an unfamiliar person present, politely escort them to the camp office.

**Staff Sexual Misconduct Policy:** Paid summer staff will receive additional training in this area.

- Sexual behavior, language, and/or harassment of any kind in relation to another adult will not be tolerated.
- **Social Media:** Please do not post photos of any other volunteers or staff onto social media without their explicit consent.

**Spirituality:** We want to maintain a space that is open for every person's walk of faith. If you don't know the answer to a spiritual question, say "I don't know, but I can try to find out."

***By signing my name below, I have read and understand the Pyoca Child Protection Agreement and the above provisions.*** I understand that failure to abide by this policy will not only affect my future with Pyoca, but will also result in immediate dismissal from Pyoca.

Printed Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_